



Michigan District of Circle K International
District Board Meeting
Sunday, October 5th 2014
Fall Rally
Howell, MI

- I. **Call to Order 10:28 am**
- II. **Roll Call**
 - a. Governor *Emily Bagwell here*
 - b. Secretary *Chiara Sackellares here*
 - c. Treasurer *Alysia Rollins here*
 - d. Bulletin Editor *Kathleen Hurley here*
 - e. Club Building Chair *Amanda Beauchamp here*
 - f. Kiwanis Family Relations Chair *Stacey Tyburski here*
 - g. Technology Chair *Chris Seeman here*
 - h. Service Chair *Zachery Gizicki here*
 - i. Fall Rally Chair *Jesse DeGrendel here*
 - j. District Convention Chair *Caroline Grachek here*
 - k. Adrian College Representative *not here*
 - l. Central Michigan University Representative *Amanda Dembski here*
 - m. Eastern Michigan University Representative *Jessica Northrup here*
 - n. Ferris State University Representative *Andrew Zwerlein here*
 - o. Grand Valley State University Representative *Jordan Phelps here*
 - p. Hillsdale College Representative *not here*
 - q. Michigan State University Representative *Rohan Goel here*
 - r. Northwood University Representative *Brandon Lucius here*
 - s. Oakland University Representative *Kathrin Parisi here*
 - t. University of Michigan Ann Arbor Representative *Ashley Austin here*
 - u. University of Michigan Dearborn Representative *Teia McGahey here*
 - v. University of Michigan Flint Representative *not here*
 - w. Wayne State University Representative *Carol Monis here*
 - x. Administrator *Lori Stillwell here*
 - y. Assistant Administrator *Caitlyn Kienitz not here*
 - z. Guests
 - i. Eastern Michigan University *Tori Byers*
 - ii. GVSU *Mariah Hampton*
- III. **Approval of Agenda**
 - a. Emily Bagwell entertains a motion to approve the agenda
 - b. So moved Jessica Northrup
 - c. Second Kathleen Hurley

- d. Motion passes
- IV. **Approval of Summer Board Meeting Minutes**
 - a. Emily Bagwell entertains a motion to approve the Summer Board Meeting Minutes
 - b. So moved Andrew Zwerlein
 - c. Seconded Brandon Lucius
 - d. Jesse DeGrendel – good job
 - e. Motion passes

V. **Updates**

a. **Governor Emily Bagwell (emilyabagwell@gmail.com)**

I have made club visits to: CMU, U of M Ann Arbor, U of M Dearborn, EMU, Hillsdale, Ferris, and have been active in my home club (Northwood) as well.

For those clubs I have not yet visited, please let me know when/if you have a meeting or event you would like me to come to. I will try my best to be there if at all possible.

Lately I have been focusing on finalizing everything for Fall Rally with Jesse and making my monthly phone calls to presidents (Please sign up for times if you aren't currently!).

I'm also on the Large Scale Service Projects committee for next summer's convention in Indianapolis. :)

Upcoming Events: Next weekend, October 10-12 Jonathan Pevarnek and I will be traveling to Wisconsin Dells, WI for the W-UM District Fall Event. Only \$20!!

DUES ARE DUE NOVEMBER 1 TO THE MEMBERSHIP UPDATE CENTER!!!

**I'm really grateful for the hard work everyone has been putting in. Thank you for responding to emails and phone calls and texts and I am so proud of all the time and effort that has gone into making your clubs as successful as they are today! The rest of this year is going to be amazing :)

b. **Secretary Chiara Sackellares (chiaraks@umich.edu)**

I have been taking minutes at District Board Meetings and doing my best to get them out quickly. I have been attending the first club meetings and the interclubs that are apart of the new interclub program. I have also been working on a reflection workshop with Chris for Fall Rally. I have been helping club secretaries out with the bugs of the new MRF, reminding them to turn in their MRFs, and kept

in contact with them via our Facebook group. Moving forward, I don't have any specific concerns but I am going to help read through the MRFs to help Emily with her monthly report to CKI.

c. Treasurer Alysia Rollins (rollinsa@northwood.edu)

I have updated the budget, attended the Kiwanis Board meeting to get approval of the budget, and tracked payments for Fall Rally. Don't forget that club dues are due by November 1st and Tomorrow Fund applications are due by December 1st!

d. Bulletin Editor Kathleen Hurley (kchurley@umich.edu)

I published the summer bulletin since the last meeting. So far, I have been working on formatting for the next issue, but if any clubs have updates they would like to share, please email them to me kchurley@umich.edu! I have also been training a few editors. I worked on designing a district t-shirt. I have attended both of the interclub events for the interclub program in September. I have been doing a lot also for my club, including helping to plan DCON and starting up K-Kids for the year.

Upcoming Date: October 30th, deadline for article submission for the next bulletin, please send me something :)

e. Club Building Chair Amanda Beauchamp (beauchamp4@ferris.edu)

U of M Dearborn is doing well and are preparing to Charter. North Central Michigan College is as well. KCC has their board for the year set up and has many prospective members due to attend the first meeting. Hillsdale College is working hard to get re-established this year. We are contacting Ann Arbor Kiwanis about sponsoring a club at Concordia University.

****Club Building Committee Meetings every other Wednesday at 9 via skype if anyone would like to attend.**

The Committee is here to help all the clubs but we can only help if we are asked.

f. Fall Rally Chair Jesse DeGrendel (jrdegren@oakland.edu)

Oh, you know, just been planning FALL RALLY!! Hope you all enjoyed it!! I also work at Quicken Loans now and have been spending a lot of time working there and playing with my ferret.

g. Kiwanis Family Relations Chair Stacey Tyburski (setyburs@oakland.edu)

What I Have Been Doing:

- Helping with Fall Rally

Advertising, contacting Kiwanis clubs and Key Club, auctioning off my gavel so Colin can attend, etc.

- Interclub Program

Although Northwood had to cancel the actual "Mudpit Volleyball" portion of their interclub, I heard our first interclub event went very well! Members from Ferris, Eastern, and U of M- AA were also in attendance and they went to dinner at a Chinese buffet and had a great time!

I am submitting my update before the Michigan State picnic, but I am planning on attending this Sunday and I am sure it will be an awesome event!

- Kiwanis Interclub Program

If anyone needs another handout, I can send it to you online or else I have extra copies with me. I have only received photos from my own club so far. Hopefully now that we are through the beginning of the year madness, you can bring it up to your clubs and start sending me pictures! Remember the winning club gets a prize at DCON!

- District Board Meetings/Phone Chats

Unfortunately, I have been missing a lot of phone chats due to other commitments, but I promise I have been in contact with Emily about what I miss! I will hopefully not have to miss many more phone chats in the future!

- Kfam Committee Chairs Facebook Group

I have added the Kfam chairs from Northwood, Ferris, U of M- AA, Wayne State, and Central. I also added our International Subregion C Trustee (Ashley Wolfe), WUM Kfam Committee Chair (Monica Wang), and representatives from Key Club. I hope this group will serve as a way to advertise events between clubs in our district and Key Club and also to make myself more available for Kfam committee chairs who have questions, concerns, etc.

What I am Working on Now/In the Near Future:

- Contacting October Interclub hosts (Ferris and Central) to get final details about their event

- Reminding Presidents about October interclubs

- Working with my committee on a Kiwanis Family event in December sometime (we are thinking a Pistons or Red Wings game)

- Talking to Key Club about attending their district events such as their Fall Rally on November 22nd and their Eball in February. I also plan on inviting the to our district events.

- Attending more district board phone chats!

h. Service Chair Zachery Gizicki (zgizicki@umich.edu)

I have mainly been focusing on setting up projects for Fall Rally (I hope they went well). After Fall Rally I will be working on contacting Service Chairs from each club and building a stronger network and providing resources.

i. Technology Chair Chris Seeman (seemanch@umich.edu)

I am working on a new website for Circle K's district. Any suggestions or requests will be taken into account!

We are currently working on Service Day preparations in November and also on DCON for the spring. Budget concerns with DCON will be challenging, but our club is willing to put in extra effort to help fundraise.

Upcoming Events: 10/31 - Trick Or Can
11/8 - Snowpia
11/15-16 - Annual 24 Hour Service Day
1/16 or 1/23 - Formal Dance
2/7 - Lovepit
2/28 - 3/8 - Alternate Spring Break
3/20-22 - Monopoly Themed DON
3/28-29 - Ann Arbor Dance Marathon
4/11 - A2 Relay for Life

j. DCON Chair Caroline Grachek (cmgrache@umich.edu)

We've been working on trying to book a hotel for DCON (and not have it be too much money for everyone attending). We're going to start booking with the Ypsilanti Marriott (hopefully it'll be set in stone by fall rally) and are working on designing the image for the theme. Also we are going to have a bake sale in October to help with costs and we're also putting together a presentation and flyers to give out at fall rally. Also almost every committee member is going to fall rally ☺

Upcoming Events: Besides DCON in March, Trick or Can on Halloween! :D

k. Administrator Lori Stillwell (lori2547@yahoo.com)

- i. Working with DCON committee to get hotel
- ii. Working as a Kiwanis LT GOV
- iii. Contact Lori if you need anything

l. Club Presidents/Representatives

i. University of Michigan—AA Ashley Austin (austinas@umich.edu)

We had 2 successful mass meetings and have recruited some awesome new members! We are working on interviewing and placing CMs, along with setting up our teams for ASB, DMUM and Relay. We are about to get into the bulk of Service Day planning.

Our DCON Committee has also been working hard to plan DCON. They've had some difficulties nailing down a hotel, but they've been working REALLY hard.

Upcoming Events: Service Day – November 15-16

ii. Oakland University Katie Parisi (kmparisi@oakland.edu)

We have been recruiting – 2 new members came to Fall Rally. Got some new faces! Started getting some volunteer hours, and went to MSU interclub!!

Upcoming Events: We are hoping to do a social with Ferris for an OU basketball game November 1st! Anyone is welcome to join :)

iii. Hillsdale College Hannah Nicholson (hnicolson@hillsdale.edu)

1. Pres. and VP have been recruiting

We have plated thesauruses to give to all the seventh grade students in Hillsdale County. Next we will plate dictionaries for all the third graders. We are still working on recruiting more members.

iv. Central Michigan University Amanda Dembski (dembs1ak@cmich.edu)

We have had 4 successful meetings and about 50 new members (7 of them were at fall rally). We also have been going back and forth with E-board but we are nearly full now. Just right now we are getting in final gear for our 12 hour day of service and being more active as a RSO on campus. Sleepover after 12 Hour day of Service.

Upcoming Events: October 25th: 12 hour day of Service (actual name still pending)

October 17th- 31st Haunted Yard

**If anyone wants to do a Soaring Eagle Social, IHOP Social, or even an interclub service event we are willing to drive and meet you anywhere in the state!

v. Grand Valley Amber Hutson (hutsona@mail.gvsu.edu)

Grand Valley's Circle K has been growing this year. We are currently working on an event for breast cancer awareness month to raise money. My main concern moving forward is retaining the amount of people that have been coming to meetings.

Upcoming Events: Grand Rapids Marathon: Sun., Oct 19

Make A Difference Day: Sat., Oct 25


Forest Of Fear: Saturday, November 1

Blood Drive: November 4-7

Will talk to club about doing an interclub

vi. U of M Dearborn Teia McGahey (tmcgahey@umich.edu)

Our club is primarily trying to get more members since we're just starting up. We're working on getting our charter night together and



planning more volunteer events as well as fundraisers! Last week, we volunteered at both Habitat for Humanity and the Dearborn Animal Shelter. We also partnered with the Civic at U of M Dearborn to help clean up the Environmental Interpretive Center on campus two Saturday's ago. Our main concern is getting the word out about our club/getting more people interested. Being a commuter campus, people like to come to school and go home. It can be difficult to get students involved in on-campus activities. We have a few more projects left in October. This Saturday, we're going to Capuchin Soup Kitchen with the Civic at our school as well as participating in a food packaging event with them the following Saturday (Kids against Hunger). The next Saturday, we're packing and distributing lunches with PB&J in Detroit. The weekend after we're helping to prepare a haunted house, where the profits will go to AA. We're also starting a few long term projects: tutoring mentally handicapped children at Oakwood Hospital, cleaning/playing with animals at the Dearborn Animal Shelter, and building houses for Habitat for Humanity.

We're all super excited to be getting started and can't wait to do interclubs with you guys! :)

**vii. Eastern Michigan University Jessica Northrup
(jnorthr2@emich.edu)**

We have been focusing on membership and having regular service events, socials, meetings, and interclubs. We have successfully partnered with our honors college, and have made some changes to our meeting structure to better embody the tenets and involve our members in them. Service Focus meeting, Leadership Focus Meeting, and Fellowship Focus Meeting. Speaker Focus Meeting. Consistently 25 people at the meeting. 9 people came to Fall Rally – 4 new members.

We are working to continue the great stuff we've been doing, to have more regular e-board meetings, and to push advertising our club again.

My main concern is getting my e-board working well together, especially in the areas of communication, respect, and trust, though they've all been doing their jobs admirably, if a bit individually.

Upcoming Events:- October 10 Swan Ushering



October 11 – Red Cross Fire Detector Installation

Haunted house with Ferris State

Cider Mill Social October 17th

University [Saturday 10/18 5p to 10:30p]

-Leslie Science and Nature Center- Kids Animal
Haunts [Saturday 10/25 5:30-8]

-Trick or Treat for Unicef [Friday 10/31 6p-8p]

Go here to see an updated list: <http://goo.gl/forms/I0ErZc9Sdk>

*Interclubs are super awesome, everyone should go. All the time. And come to our club meetings. We want Lori (and Lexi if it's not too late on a school night) to come talk to our club in October... the end of October... or eventually. (:

We've found a place for our 3rd Annual Thanksgiving Potluck - you should all come! Nov 23 - evening

viii. Northwood University Brandon Lucius (luciusb@northwood.edu)

We had our Mudpit volleyball event raised \$100+, volunteering at Nottingham assisted living home, humane society, shelter house, and open door. Working on increasing meeting attendance

Upcoming Events: Snowpia: Saturday, November 8th

ix. Ferris State University Andrew Zwerlein (zwerlea@ferris.edu)

We have been focusing on our plans for the Haunted House. We participated in quite a few recruitment days and did some sidewalk chalking over the past month to gain new members. 53 paid members already! Our progress on LovePit planning has started and will resume after our Haunted House. In the future, we hope to have community service projects on a weekly basis. I hope that we can maintain members and keep their interest in the next few months.

Upcoming Events:

October 1st-16th: Haunted House Setup (Times vary, contact me if interested, zwerlea@ferris.edu) - google form on FB page. Let him know about 12th of October

October 17th, 18th, 24th, and 25th from 7:00pm to 10:30pm:
Haunted House Scaring (October 18th: Haunted House Interclub Day)

October 31st from 5:00pm to 8:00pm: Haunted House Scaring
January 24th - Toboggan Race

February 7th – LovePit – potentially have free location

x. Michigan State University Brad Hassberger (hassber3@msu.edu)

Passed out over 600 fliers at recruitment fair! Had first meeting and a good turnout. Also hosted the September Picnic interclub which was really successful.

Looking at adding committee chairs as there is some interest in the club there! (And will need some assistance from the District Chairs if these chairs are implemented)

xi. Wayne State University Carol Monis (cmonismicki@gmail.com)

2 meetings so far

24 hours 3rd weekend of November

rally night October 30

cider mill social oct 12 – Rochester hills

continue strength with Detroit Kiwanis

need more drivers – more upper classmen with cars

xii. Adrian College Laura Samuelson (lsamuelson@adrian.edu)

1. Caitlin said they had a meeting and have 20 people

2. Lost all members last year due to graduation

VI. District Goals Update—As of August 31

a. 3,226 Service Hours Completed (*Goal 18,500*)

b. 15 Interclubs Completed (*Goal 70*)

c. 67 Kiwanis Family Events (*Goal 180*)

d. 550 members

e. Charter 1 new club. Help Hillsdale, Adrian, MSU, and U of M Flint, and emphasize growing of all clubs

f. Have at least 2 representatives from each club attend every district event – 1 MSU and none from Adrian

g. Fall Rally: 80 attendees – 70+

h. Lovepit & Snowpia: 80 attendees

i. Raise \$4000 for ELIMINATE

i. \$55 so far from Summerfest

ii. Brainstorm District Eliminate Fundraising ideas

1. Jesse – laminate things for people

2. Emily – ELIMINATE from your life – pick something that you buy a lot – don't do that and take the money you would spend on that and donate it to ELIMINATE

3. Luke – write letters to family members or businesses asking them to donate to ELIMINATE – Christmas

4. James – donate through a website – fundraising page

iii. When sending in money to Eliminate you should indicate that it is from MI District of Circle K- Emily will send more information

- iv. There have been some fundraisers for ELIMINATE that are not yet included in our update

VII. New Business

- a. Feedback/Comments on Fall Rally?
 - i. Order pizzas for Friday night dinner
 - ii. Maybe have more transparency with team leaders so that things run more smoothly
 - iii. Service - Maybe talk to camp directors about doing some projects at a nearby church – maybe go to Brighton and Fallorville?
- b. District Google Doc & Folder
- c. New Member new materials
- d. Using Membership Update Center
 - i. New Member Handbook
 - ii. Dues due by November 1
 - iii. www.circlek.org/muc
 - iv. Can track dues of district. Updated each Wednesday at www.kiwanisone.org/slpreports (Under Circle K... Club Information Listing)
 - v. New membership record internationally: 13,835 members!
- e. District t-shirts – color: blue
- f. Email minutes each month to Chiara (chiaraks@umich.edu)
- g. Email copy of club bylaws to Emily as soon as possible

VIII. Upcoming Opportunities

- a. Tomorrow Fund (due Dec 1) www.circlek.org/TomorrowFund
- b. Trick or Treating for UNICEF
- c. www.Freerice.com District Challenge – counts as service hours
 - i. September 23-October 23
 - ii. Website link: <http://freerice.com/content-group/mi-district-circle-k>

IX. Upcoming District Events

a. Snowpia

- i. November 8: 12-6pm
- ii. Midland, MI
- iii. \$10
- iv. Register online, pay in person
- v. Mascot Auction!! – raises money for ELIMINATE

b. LovePit

- i. February 7
- ii. Brings toboggans if you want
- iii. Big Rapids, MI
- iv. \$10

c. District Convention

- i. Ypsilanti Marriott
- ii. Mar 20-22
- iii. Cost \$\$\$
 - 1. Ways to cut costs
 - a. Digital program – saves \$500 – UM will make an app and Michael will make a poster with schedule
 - b. Look for another banquet facility for dinner – Sidetracks banquet facility - Ypsilanti
 - c. Put schedules on back of name tags
 - 2. ASK KIWANIS TO HELP SEND YOUR CLUB MEMBERS NOW!!!!
- iv. How do we want to do award apps?
 - 1. Make sure they come out earlier
 - 2. Make sure your leadership team is aware of all the requirements for each award
 - 3. International awards are really confusing
- v. Bylaw amendment proposals to come

X. Upcoming Kiwanis Family Events


- a. Kiwanis International 100th Anniversary Celebration
 - i. Volunteering to sticker books for kids. 1 hour shifts... 8am-noon. Sign up here: <http://kiwanis.ivolunteer.com/detroit>
 - ii. Concert and dinner, Saturday January 24, \$75
<http://www.kiwanis.org/kiwanis100/centennial-events/detroit-2015>
 - iii. Rates go up after November 17. Also, spots are limited!
- b. Key Club Fall Rally – November 22 – Wayland MI
- c. Key Club Eliminate Ball – Date TBD. Late Jan or early Feb!
- d. Key Club District Convention, March 13-15 Traverse City, MI – board game night for highschool seniors

XI. International Events

- a. Holiday Embrace: January 17 – Chicago
- b. CKIx: June 23-28 – Indianapolis
 - i. Large Scale Service Project & International Convention
 - ii. With Kiwanis & Key Club, 100th Year Kiwanis
 - iii. Sue Petrisin installed as International President
 - iv. International Award Applications!!

XII. Upcoming Interclubs

- a. October 18: Ferris Haunted House
- b. October 25: CMU Service Day (12 hours of Service) noon-midnight
- c. November 15: U of M Service Day (24 hours of Service)



d. November: Adrian Formal?

XIII. Looking Ahead...

a. Keep fundraising for ELIMINATE!

b. Set induction ceremony nights and let the board know so we can try to attend ☺

XIV. Open Floor

a. – cost of Holiday Embrace? - \$50 for events +cost of travel and hotel

b. – Gleaners wants to do birthday bags - Amanda Dembski

c. Jessica – eliminate shots for 21st Bday present?

d. Keep the same tag for every district event

e. Emily next meeting 10 am Nov 8 before Snowpia – you are welcome to come to Sunday bi monthly board meeting calls (October 12)

XV. Adjournment 12:05

