

**I. Call to Order – 1:06p.m.**

**II. Roll Call**

- a. Governor Nathan Wright – Here
- b. Secretary Caitlyn Theis – Here
- c. Treasurer Ben Strandskov – Here
- d. Bulletin Editor Kendra Taylor – Not here
- e. Club Building Chair Sean Nauss – Here
- f. Kiwanis Family Relations Chair Quinten Hosbien – Not here
- g. Technology Chair John Deutschman – Here
- h. Service Chair Ahila Manivannan – Not here
- i. Events Chair Chris Seeman – Here
- j. Adrian College Representative Mariah Kemeter – Not here
- k. Central Michigan University Representative Ben Strandskov – Here
- l. Concordia University Representative Jordan Wesson and/or Stephanie Johnston – Not here
- m. Monroe County Community College Representative Shaylie Calvin – Not here
- n. Madonna University Representative Raya Lasiewski – Not here
- o. Eastern Michigan University Representative Walter Whitt – Here
- p. Ferris State University Representative Megan Meerman – Here
- q. Grand Valley State University Representative Audrey Kahler – Not here
- r. Lake Michigan College Representative Quinten Hosbien – Not here
- s. Hillsdale College Representative Hannah Nicholson – Not here
- t. Northwood University Representative Kristy Godley – Here
- u. Michigan State University Representative Megan Jursch – Here
- v. Oakland University Representative Jordan Parkin – Here
- w. University of Michigan – Ann Arbor Representative Christian Wire – Here
- x. Wayne State University Representative Taania Girgla – Here
- y. Administrator Lori Stillwell – Not here
- z. Assistant Administrator Caitlyn Kienitz – Not here
- aa. International Trustee Five Yang – Not here
- bb. Guest
  - i. Wayne State Vice President Sanaya Irani

**III. Introductions**

**IV. Approval of Agenda**

- a. Entertained by Nathan Wright, District Governor, from Oakland University
- b. Ben Strandskov, District Treasurer, from Central Michigan University made a motion
- c. Christian Wire from the University of Michigan Ann Arbor seconded the motion
- d. Motion passes, the agenda is approved

**V. Approval of Minutes**

- a. Presidents' Retreat Meeting minutes
  - i. Entertained by Nathan Wright, District Governor, from Oakland University
  - ii. Ben Strandskov, District Treasurer, from Central Michigan University made a motion
  - iii. Ben Strandskov, Central Michigan University Representative, seconded the motion
  - iv. Motion passes, the minutes are approved

**VI. Updates**

- a. District Board
  - i. Nathan is working on the strategic plan with Ben and the professional development program, a special mentoring program between Kiwanians and Circle Kers.
  - ii. Caitlyn has sent out the summer directory. She is working on encouraging secretaries who have not turned in MRFs to do so. Additionally, she wants to contact all the secretaries before school starts to make sure they are ready for all aspects of their position.
  - iii. Ben had to redo the budget format. Now it is more readable. Nathan, Quinten, and Ben attended the Kiwanis financial committee meeting. Additionally, Ben helped facilitate this Summer Board meeting. He is currently contacting all treasurers to get into the membership update center before the school starts. Quinten and Ben are also making a financial plan for multiple years. Moreover, Michigan Circle K's nonprofit status is in progress.
  - iv. Sean worked on the handbook to update it. There will be a video about Circle K to recruit members. Noah Stoffel from Northwood University will be the executive producer. Sean wants to create basic transition packets for club positions. Additionally, he is working with the University of Michigan Dearborn to become a club.
  - v. John needs to update the website with new board member information and district and club events.

- vi. Chris is planning Fall Rally. He has been developing strategies to get people to come to district events.

b. Club Updates

**i. Adrian College** – Not here

They are working on typing their bylaws into a word document so that they have a digital and a hard copy. Also, they have established a Pinterest board to collect different service projects, t-shirts, ice breakers, party decorations, and other things their club can use.

They are worried that there is no transition kit coming into the presidency. However, they feel confident that Adrian is going to have a great year! They hope they can do more group service projects and build on membership.

**ii. Central Michigan University**

They had two members, Ben and Sean, attend CKIx and their club took home two international awards! They are currently planning and setting goals for the upcoming year. Particularly, CMU CKI is preparing for Main Stage on August 27, an event where incoming students are introduced to the clubs and groups that are present on campus.

**iii. Concordia University** – Not here

**iv. Monroe County Community College** – Not here

Some of their members volunteered for Monroe High School After Graduation Party, Relay for Life, and the Flat Rock Speedway.

**v. Madonna University** – Not here

They are working on different service projects they can do during the next school year. They would like ideas on how to get more members in their club.

**vi. Eastern Michigan University**

They have been working on gearing up for the upcoming fall. EMU CKI has a meeting coming up with their advisers to hammer out plans. The main concerns they have are membership gaining, membership retaining, and service projects. Additionally, one of their members, Luke, went to CKIx.

**vii. Ferris State University**

Their E-Board is working on the details of Snowpia, their haunted house, and a possible beginning of the year social. FSU CKI is also considering the idea of new member gift bags to use as incentives. Their main concern right now is a lack of communication between the board members of their club.

**viii. Grand Valley State University** – Not here

They are still working on a time and date for their board to have a giant skype call to plan some things for next year and cook up some recruiting ideas. Additionally, GVSU CKI is also working on finding a new time and date for their meetings because their old meeting time conflicts with class schedules of some board members.

**ix. Lake Michigan College** – Not here

They are off for the summer season since they are a new club. Additionally, they are getting the logistics worked out to smooth their operations next year.

**x. Hillsdale** – Not here

They are working on their strategy for recruitment at Hillsdale's club fair in the fall.

**xi. Northwood University**

They are currently focused on planning the coming year. This includes their Kids Against Hunger project during Northwood's welcome weekend. Northwood CKI is also planning a date to have a leadership team/Eboard meeting to discuss the upcoming year. Additionally, Noah and Kristy went to CKIx.

**xii. Michigan State University**

They have signed up for Sparticulation, the biggest fall club recruiting fair! Their Eboard will meet or have a phone conference sometime in early August to discuss an interclub, go over club bylaws, and talk about moving forward during the next school year. MSU CKI wants to focus on recruiting.

**xiii. Oakland University**

Four of their members went to CKIx and brought back some valuable ideas for the upcoming year! They still have events throughout the summer but with less attendance. They are planning an Eboard meeting in July to address any ideas, concerns, and goals for the upcoming year. Unfortunately, they lost their secretary and will be holding elections for that position in the fall. Additionally, they are trying to build their name on campus to gain new members.

**xiv. University of Michigan – Ann Arbor**

They have been working really hard on recruitment, attending summer orientation to talk about Circle K to incoming freshman. As an LT and committee system, they have been working on their Service Day that will be November 12 and 13. So far, they have around 200 organizations looking for projects and working on some

other donations as well. Additionally, their club had five people go to CKIx!

Kathleen, their president, is working on laying out the meeting and workshop schedule for the year and organizing their office. Their past geocaching social was a big hit.

**xv. Wayne State University**

They have been working on planning for DCON. This included asking restaurants to help them put on fundraisers. They have decided that DCON will most likely be March 24 to 26. They are also planning a service and social event for the end of July or early August.

**VII. Information Sessions and Resources**

- a. Parliamentary Procedure
- b. MRFs
  - i. We are low on service hours this year. Make sure to do service during the summer.
  - ii. MRFs can be edited after they are submitted. Just let Caitlyn know and she can reopen the form.
- c. Membership Update Center and dues
  - i. Make sure your treasurers try logging in to the Membership Update Center before school begins.
- d. Conference Calls
  - i. Every other Sunday during the school year and once a month in the summer.
  - ii. The next one will be in August at 8PM, date to be determined by a doodle.

**VIII. Most service hours/member winners!**

- a. For the months of April and May, the Oakland University and FSU CKI clubs win one ticket per club to the Kiwanis Family Baseball Game. Congratulations!

**IX. Office Hours/One on Ones**

- a. Decided to have no office hours.
- b. People need to try to respond within 24 hours.
- c. If urgent, call the board member or president.
- d. When writing an email, put CKI in the title or at the top of the message.

**X. Budget Talk**

- a. Approval of Budget
  - i. Changes include taking \$85 from the secretary, treasurer, and bulletin editor budgets and taking out \$100 from miscellaneous because of the tax exempt application.
  - ii. Entertained by Nathan Wright, District Governor, from Oakland University

- iii. Christian Wire from the University of Michigan Ann Arbor made a motion
- iv. Kristy Godley from Northwood University seconded the motion
- v. The motion passes, the budget is approved
- b. Tomorrow Fund
  - i. Applications are due December 1
  - ii. \$200-\$2000
  - iii. Likely to receive money if apply

#### **XI. District Events' Update**

- a. Fall Rally - Chris
  - i. It will be at Water's Edge Camp in Howell, October 7 to 9
  - ii. The theme is Rock & Roll
  - iii. Chris may make a filter for Fall Rally
  - iv. Service projects so far: Gleaners, Water's Edge Camp, and Livingston Recycling

#### **XII. Expectations**

- a. Expectations of District Board
- b. Expectations of Presidents/officers
- c. Service Agreements
- d. SWOT Analysis
  - i. Chris had the idea of a big sibling little sibling program
  - ii. Positives of MI CKI
    - 1. We join the Kiwanis family for service
    - 2. We find fun and new ideas
    - 3. Fellowship
  - iii. Negatives of MI CKI
    - 1. We like to include people but sometimes have cliques
    - 2. Kiwanis has declining membership which affects us
    - 3. We are bad at including new members in events which means the same people go to events
    - 4. Bad at getting general members to district events

#### **XIII. Upcoming Events**

- a. Kiwanis DCON is August 25-27 in East Lansing.
- b. Do we want to make District gear? T-shirts, pins, bandannas, hats, sweatshirt, lanyards, underwear, socks, sunglasses, temporary tattoos, or laptop stickers?

#### **XIV. Open Floor**

- a. Vote on Facebook poll in Nathan's email to district for what merchandise you might want.
- b. Ben and Quinten are working on possibly getting corporate sponsors. What would we do with the money? Who would contact the organizations?

- c. Chris made a CKI Interclub Bingo Prototype. Each club may have their own stamp.
  - d. Caitlyn may add meeting times for each club to the directory.
- XV. Adjournment – 3:20p.m.**