



2010-2011 Michigan District Convention Circle K International “Masquerade”

March 11-13, 2011, Holiday Inn Near the University of
Michigan in Ann Arbor, MI, Hosted by CKI at U of M

In this packet you will find the following information:

1. Tentative Agenda
 2. Registration Form
 3. Health Form
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In order to make the experience of DCON this year even better for you, help us out by distributing the advertising page information flier to your local Kiwanis, friends, family, and local businesses. It is not only a great way to advertise, but will also help make the 56th District Convention a success!

**Remember, all registration forms and payment are due by
February 4, 2011, for early-bird registration!**

Late registration deadline is February 18, 2011.

Questions concerning registration can be addressed to Tifanie Dallen at dallent@gmail.com or
at 616.560.0572.



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Tentative Agenda

Friday, March 11th

- | | |
|-----------------|--|
| 5:00 - 7:00 PM | Check-in and registration |
| 7:00 - 8:00 PM | Opening Session |
| 8:00 - 10:00 PM | Informal social activities, both on-site and on campus |
| 10:00 - 1:00 AM | Informal social activities on-site |

Saturday, March 12th

- | | |
|-----------------|---|
| 6:00 - 8:00 AM | Late registration and open breakfast |
| 8:00 - 11:00 AM | Service Projects |
| 11:30 - 1:00 PM | Kiwanis Family Luncheon [^] |
| 1:00 - 2:00 PM | Caucuses* |
| 2:05 - 2:30 PM | Workshop Session I* |
| 2:35 - 3:00 PM | Workshop Session II* |
| 3:05 - 3:30 PM | Workshop Session III* |
| 3:35 - 4:00 PM | Workshop Session IV* |
| 4:30 - 6:30 PM | House of Delegates [^] , informal on-site service projects |
| 7:00 - 9:00 PM | President's Banquet [^] |
| 9:00 - 1:00 AM | President's Ball [^] |

Sunday, March 13th

- | | |
|-----------------|---|
| 8:30 - 9:30 AM | House of Delegates [^] (as needed) |
| 9:10 - 11:30 AM | Governor's Farewell Brunch [^] |
| 12:00 - 3:00 PM | New/Old District Board Meeting |

[^] denotes Business Professional attire. For ladies this includes blouses, skirts, business suits, closed-toed shoes, etc. For gentlemen this includes dress shirts, ties, and sport or suit coats. Formal wear is recommended for the President's Ball.

* denotes Business Casual attire. For ladies this includes dress pants, blouses, skirts, etc. For gentlemen this includes dress pants, collared shirts, and appropriate shoes.



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Registration Form Your registration will include two nights in the hotel, activities, and food on Friday, all meals on Saturday, President's Banquet and Ball on Saturday, Governor's Farewell Brunch on Sunday, t-shirt and gift, priceless memories, and much more!

Registration Fees for this event are per person as follows (Check one):

Early Bird

(\$\$\$ and form received by Feb 4)

- ___ Four to a room- \$145.00
- ___ Three to a room- \$155.00
- ___ Two to a room- \$185.00
- ___ One to a room- \$270.00

Late Registration

(\$\$\$ and form received by Feb 18)

- ___ Four to a room- \$165.00
- ___ Three to a room- \$175.00
- ___ Two to a room- \$205.00
- ___ One to a room- \$290.00

Please send checks payable to MI District of Circle K and this form by **February 4, 2011**, to:

Tifanie Dallen
2444 30th Street SW
Wyoming, MI 49519

Name: _____ S

Phone: _____ Email: _____

Title: _____

Vegetarian:YesBc Other dietary restrictions: _____SSSSSSS.....T-Shirt:

Please indicate Roommates:

1. Myself
2. _____SSSSSSSSSSSSSSSS
3. _____SSSSSSSSSSSSSSSS
4. _____SSSSSSSSSSSSSSSS

If you pay for a quad, triple or double but do not fill the room (by providing roommate names above), roommates will be assigned for you.

Please email a copy to Tifanie Dallen at dallent@gmail.com. You will receive a confirmation email to notify you that your registration has been received.

Michigan District of Circle K International
Medical Questionnaire and Emergency Medical Treatment Authorization Form

Please type or print. This form is required of all participants attending the Michigan District Convention.

Registrant's Name _____ Height _____ Sex _____
Address _____
(street) (city) (state) (zip code)
Person to be contacted in case of emergency _____
Relationship _____ Home Phone _____ Work Phone _____
Alternate Contact _____
(name) (relationship) (phone)
Name of Doctor _____ Phone _____
Doctor's Address _____
(street) (city) (state) (zip code)
Name of Health Insurance Co. _____ Policy # _____
List any pertinent information shown on insurance card _____

PLEASE ANSWER YES OR NO:

Will you be taking medication of any type during convention? Yes _____ No _____

If yes please list _____

Have you ever been treated for: (If currently being treated please indicate)

Nervousness	_____	High Blood Pressure	_____
Any mental disorder	_____	Severe or Frequent Headaches	_____
Convulsions or epilepsy	_____	Asthma	_____
Fainting spells	_____	Ulcers	_____
Heart Conditions	_____	Diabetes	_____
Rheumatic Fever	_____	Allergic Reaction to Medication	_____
Cancer or Tumor	_____	Any other allergies or illness	_____

Do you have any other physical limitations? _____

Give any details of yes answers to any of the questions above. Give dates of treatment and names and addresses of attending physicians, hospital, and clinics. Use reverse side if necessary

PLEASE READ CAREFULLY:

I hereby certify that the information given above is correct. In case of medical emergency, I understand that every effort will be made to contact the person designated above. In the event that person cannot be reached, or time does not permit, I hereby give permission to a licensed physician to provide proper treatment for, including hospitalization, immunization or injection, anesthesia or surgery.

<p>I HAVE READ AND UNDERSTAND THE DISTRICT CONVENTION RULES AND CODE OF CONDUCT</p> <p>Signature _____ Date _____</p>
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Each Circle K'er MUST submit this form at time of registration. Mail this form along with full payment by **RY fY]gIfU]cb`XYUX]bY`** to Tifanie Dallen, 2444 30th St SW, Wyoming, MI 49519

Michigan District of Circle K Code of Conduct

The following CKI International Code of Conduct will be in effect at all CKI District conventions and events:

- a. The use of illegal drugs or the misuse of prescription and over the counter drugs will not be tolerated. (9/01)
- b. The CKI Sponsored Conventions and Events Alcohol Policy, prohibiting the possession, sale, and/or consumption of alcoholic beverages during any event or situation sponsored or promoted by CKI, will be enforced at all times during the event.
- c. Sexual harassment is defined as behavior marked by aggressive or harassing remarks, unwanted physical contact or sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature which is unsolicited and offensive to the individual or otherwise creates an intimidating, hostile or offensive environment. CKI will not tolerate sexual harassment.
- d. There is no curfew hour; however, in consideration of others, Circle K members must be in rooms, with closed doors, by 12:30 a.m. and gatherings must be contained within the room. Loud noises and disruptive behavior will not be tolerated.
- e. No campaign material will be allowed to be posted on any walls, windows, or doors. The candidate will be responsible should this occur.
- f. Room assignment changes must be made by the Michigan District Administrator.
- g. Smoking is prohibited at all general sessions, contests, workshops and caucuses. Individuals who wish to smoke must do so outside per hotel policy.
- h. Care shall be taken not to deface or destroy any property. Any damages will be paid for by the individual responsible.
- i. All Circle K members are expected to conduct themselves as responsible, professional men and women and are required to attend all sessions and activities.
- j. Coat and tie for men and dresses, suits, skirts and blouses or other professional attire for women are required for those sessions indicated in the event program. Slacks and appropriate casual dress (excluding jeans, cut-offs and other similar apparel) is appropriate for other functions.
- k. Every attendee will respect the authority of the Michigan District Administrator, all Kiwanians present, and the Sergeant-at-Arms Committee.
- l. Infractions of the code of conduct will be reported to the Michigan District Board and the District Administrator. Appropriate action will be taken for any infraction, including the dismissal of any attendee from the event at the expense of the individual.
- m. The code of conduct is in effect from the moment an attendee arrives at the event until the moment he or she departs.

Participant Name (Please Print) _____

Participant Signature _____

Date _____